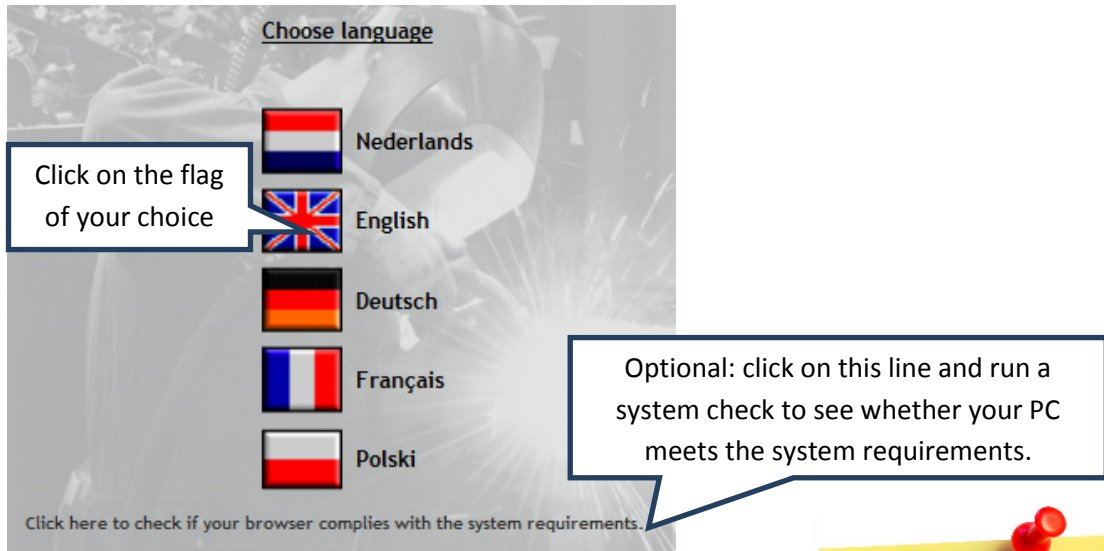


Login in to the DAF Health, Safety and Environmental Portal

1. Open an Internet browser on your PC.
 - *Outside DAF:* <http://www.daf.com/en> . Go to: About DAF > DAF Trucks N.V. >Suppliers > (bottom of the page) Health and Safety and clicking on About Health & Safety > You can start the programme by clicking on the link [You can start the online training by clicking here](#)
 - *Inside DAF:* <http://dafweb2.eu.paccar.com>. Go to: General > Health & Safety > Sharepoint Health & Safety > Links > Contractor Safety > you can start the de online training by clicking on the link [hier te klikken](#)
2. Choose your language. You will then be able to register yourself.



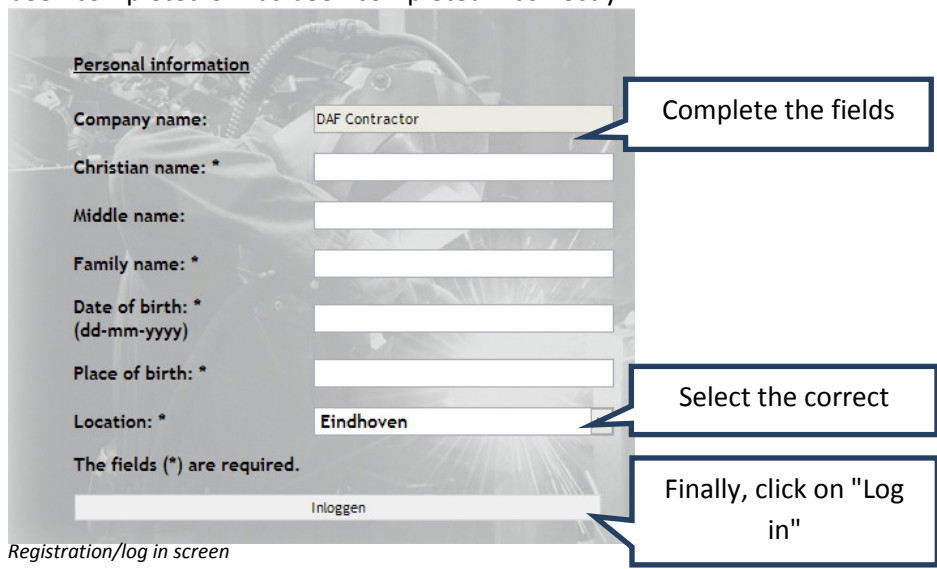
Log in screen

Registering a new account

1. In order to register, you will need the "Supplier number" and "Passw provided to you by DAF Trucks.
2. Enter your supplier number and the password.
(This password is always "safetyfirst").
3. Then enter the following details:
 - *First name*
 - *Surname*
 - *Date of birth: enter using the day-month-year format (dd-mm-yyyy),*
 - *Select the DAF location that you want to register for: Westerlo (BE) or Eindhoven (NL)*
4. Click on the "Log in" button. If this button is still greyed out, then one of the fields has not been completed or has been completed incorrectly.

System requirements for the DAF HS portal:

- Windows XP or higher
- A screen resolution of at least 1024x768 pixels
- Browsers:
 - Internet Explorer 7.0 or higher
 - Firefox 3.5 or higher
 - Google Chrome 8 or higher
- Pop-up blockers must be disabled for the e-Campus
- The Silverlight 4 plug-in must be installed

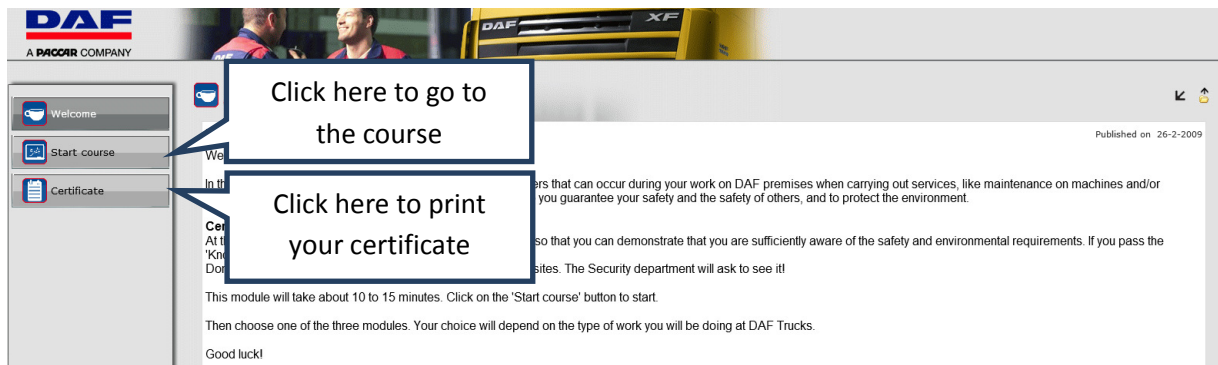


Registration/log in screen

Completing the safety training (course)


Once you have registered and logged in, you will be taken to the welcome page. Here you can:

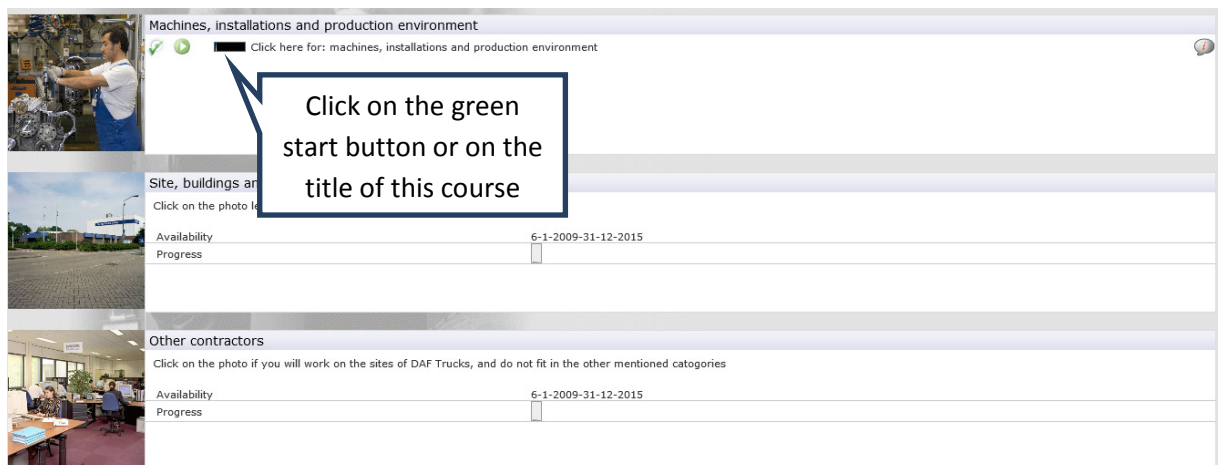
- Read a welcome message
- Start the course
- After you have successfully completed the course, print out the certificate that you need to visit the DAF Trucks sites



Welcome page

Completing the safety training


1. On the welcome page, click on the "Start course" button.
2. Click on the photo above the text "Eindhoven" or "Westerlo".
3. Click on the photo that is relevant for you.
4. Click on the start button  to start the course.
5. Complete all the pages and answer all the questions.
6. You will receive your result at the end of the course. If you have passed, you can now print your certificate (see final step). If you have not passed, you can close this test and reopen it. You have a total of three attempts at the test.



Safety training selected

Printing your certificate

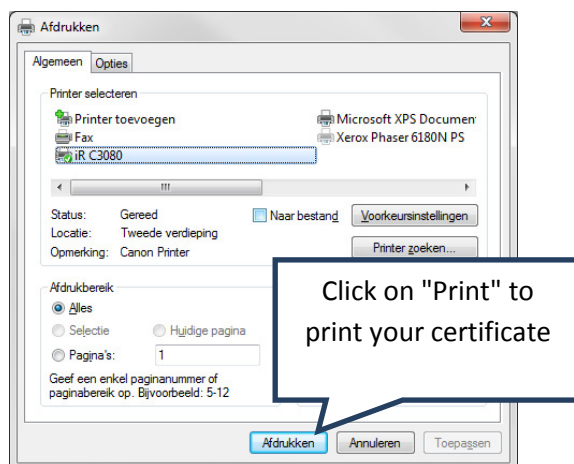
Once you have successfully completed the safety training, you can print your certificate. You must take this certificate with you when you visit the DAF location.

1. Click on the "Certificate" button in the menu on the left.
2. Click on the icon marked "A+"
3. The title of the certificate you have achieved will appear.
4. Click on the "Print" button  .



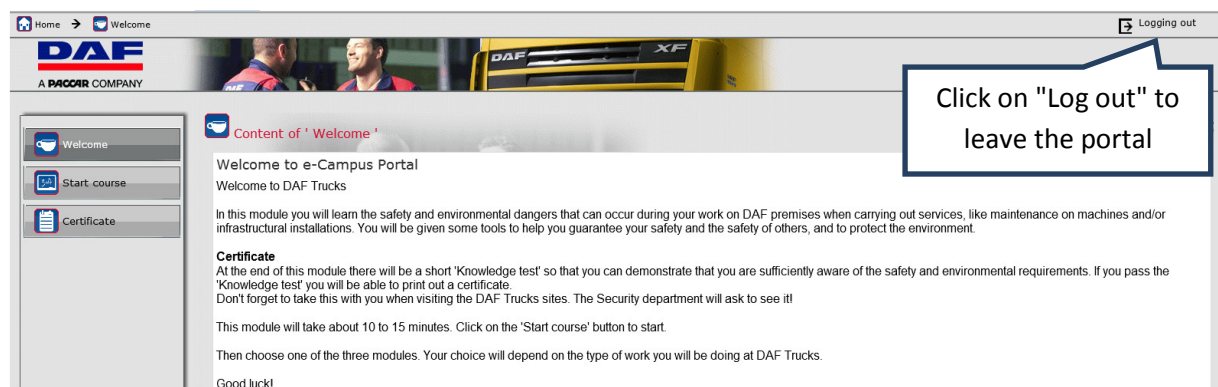
Certificate achieved

5. Your certificate will now appear on the screen, along with a print window where you can click on "Print". Clicking on this button will print the certificate on your printer.



Printing the certificate

After printing your certificate, you can close the DAF Health, Safety and Environmental portal by clicking on "Log out" in the top right-hand corner.



Logging out

If you have any questions or problems with logging in and/or the E-learning programme, you can contact the Health & Safety department at DAF Trucks, tel. +31 (0)40 214 22 66 or email: daf.arbodienst@daftrucks.com